

**Manchester City Council
Report for Information**

Report to: Neighbourhoods and Environment Scrutiny Committee – 6
September 2016

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- A summary of key decisions relating to the Committee's remit
- Items for Information
- Work Programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officers:

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report lists recommendations made by the Neighbourhoods Scrutiny Committee. Where applicable, responses to each will indicate whether the recommendation will be implemented, and if it will be, how this will be done.

Date	Item	Recommendation	Response	Contact Officer
19 July 2016	NESC/16/13 Manchester City Council Climate Change Action Plan and Emissions Report	The Committee recommended that further information regarding the levels of air travel is circulated to members.	A response to the recommendation has been requested and will be reported back to members once received.	Richard Elliott Head of Policy, Partnerships and Research
19 July 2016	NESC/16/14 Air Quality Action Plan	The Committee recommended that the Interim Mayor for Greater Manchester and the Leader of Manchester City Council write to the Chancellor of the Exchequer to encourage him to introduce a diesel car scrappage scheme.	This recommendation has been referred to the Leader of the Council and the Interim Mayor for Greater Manchester for consideration.	Cllr Richard Leese, Leader of the Council and Tony Lloyd, Interim Mayor for Greater Manchester
19 July 2016	NESC/16/14 Air Quality Action Plan	The Committee recommended the establishment of a Task and Finish group to monitor local action. The Terms of Reference are to be submitted to a future meeting of the Committee for approval.	The proposed Terms of Reference and Work Programme are to be submitted to a future meeting of the Committee for approval.	Lee Walker Scrutiny Support Officer in consultation with the Chair of the Committee
19 July 2016	NESC/16/15 Tree Strategy and Action Plan	The Committee requested that the guidance regarding Tree Preservation Orders is provided to ward coordination officers to be shared with all members.	A response to the recommendation has been requested and will be reported back to members once received.	Richard Elliott Head of Policy, Partnerships and Research

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **10 August 2016**, containing details of the decisions under the Committee's remit is included overleaf. This is to keep members informed of what decisions are being taken and to agree, whether to include in the work programme of the Committee.

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents that will be considered	Contact officer details
Clean and Green Fund Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	August 2016 or later	Requests from Growth and Neighbourhoods Directorate	Carol Culley - City Treasurer 0161 234 3590 carol.culley@manchester.gov.uk
Eastlands Strategic Joint Venture	Approval of capital expenditure for Eastlands Strategic	The Executive	September 2016 or later	Report to the Executive	Eddie Smith Strategic Director (Development) 0161 234 3030

Ref: 15/035	Joint Venture				e.smith@manchester.gov.uk
Disposal of land – Etihad Campus Ref: 15/036	Lease to Manchester City FC of the area known as City Square, Joe Mercer Way, Etihad Campus. To be coterminous with the existing stadium lease which is 250 years from 1 st Aug 2003.	Leader of the Council	August 2016 or later	Briefing note, Heads of Terms.	Steve Thorncroft Head of Development 0161 234 1202 s.thorncroft@manchester.gov.uk
Selection of GM Green Deal and ECO Framework delivery partners Ref: 15/037	To approve the selection of three preferred bidders for the Greater Manchester Green Deal and ECO Framework	Chief Executive in consultation with the City Treasurer	August 2016 or later	Confidential contract report with recommendation	Richard Elliot Policy, Partnerships and Research 0161 234 4412 r.elliott@manchester.gov.uk
Bus Priority Package – Oxford Road Corridor Ref: 15/038	Approval to carry out the associated highway alterations and statutory legal procedure to process the traffic regulation orders.	Citywide Highways Manager in consultation with the Executive Member for the Environment	August 2016 or later	Green report (to approve the making of Traffic Regulation Orders and/or alterations to the highway)	Peter Davies-Colley Capital Programme Division 0161 219 6283 p.davies-colley@manchester.gov.uk
Fees & Charges 2014/15	To increase the Fees and Charges in line with inflation to reflect the costs of administrating and	Director of Neighbourhoods	August 2016 or later	Green Report stating the reasons for the increase	Kevin Gillham Citywide Highways Manager 0161 234 5148

<p>Ref: 15/040</p>	<p>monitoring activities on the Highway, or to recover costs of any third party / contractor charges, as appropriate, for services being undertaken.</p>				
<p>Manchester Move Service Ref: 15/046</p>	<p>To authorise a Collaboration Agreement that will describe the relationship of the Council with Registered Providers (including Northwards Housing) in relation to participation in the Manchester Move Service (the Manchester Common Housing Register and Choice Based Lettings Service)</p> <p>To authorise a variation to the 2012 Management Agreement with Northwards Housing</p>	<p>The Executive</p>	<p>September 2016 or later</p>	<p>Report to the Executive</p>	<p>Sean McGonigle Assistant Chief Executive (Growth) 0161 234 4821 s.mcgonigle@manchester.gov.uk</p>

	in order to manage the Manchester Move Service as an agent on behalf of the Council and in conjunction with its Registered Provider partners.				
Integrated Transport Block (ITB) Minor Works Programme Ref: 15/047	Integrated Transport Block (ITB) grant funding has been made available by the Greater Manchester Combined Authority (GMCA) for minor works projects as part of the Growth and Reform Plan. £300k of this funding has been allocated for highway improvement work packages which may include pedestrian facilities, improvements that complement other investments or measures to support public transport. The package should also	Citywide Highway Manager (in consultation with the Executive Member for the Environment)	August 2016 or later	Green Report	Emma White Programme Manager 0161 219 6521 e.white@manchester.gov.uk

	<p>support key investments that will assist in delivering regeneration initiatives across the city. There is a particular emphasis on supporting the economic wellbeing of the district centres that provide the focus for many communities and this package aims to develop some focused transport interventions that support their overall competitiveness.</p>				
<p>Grant of long lease to the Co-op of land on Miller Street.</p> <p>Ref: 15/048</p>	<p>Once formally stopped up, the Council, in accordance with an existing Development Agreement between MCC and Co-op will grant a long lease to the Co-op of existing land on Miller Street</p>	<p>Chief Executive / City Treasurer</p>	<p>August 2016 or later</p>	<p>Briefing note to the Chief Executive.</p>	<p>Steve Thorncroft Head of Development, 0161 234 1202, s.thorncroft@manchester.gov.uk</p>

	at an excess of £500k.				
Extra Care Investment Options Ref: 15/052	What is the appropriate delivery mechanism for the development of additional extra care housing	The Executive	September 2016 or later	Report to the Executive	Eddie Smith Strategic Director (Development) 0161 234 3030 e.smith@manchester.gov.uk
Challenge Fund Grant Ref: 15/054	In March 2015 Manchester City Council was awarded a Challenge Fund Grant to carry out major resurfacing/ reconstruction to 5 major routes around the City over the next 3 years. The resurfacing / reconstruction schemes approved for works were: Stockport Road (Devonshire Street to Lloyd Road) Hyde Road (Stockport Rd to Kingsdale Road) Palatine Road (2	Citywide Highways Manager in consultation with the Executive Member for the Environment	August 2016 or later	Executive approval reports	Maria Gil 0161 219 6521 a.connell@manchester.gov.uk Anthony King 0161 219 6508 a.king@manchester.gov.uk

	sections, Princess Parkway to M60 and Mersey Road to Wilmslow Road)				
Cycle City Ambition Grant Phase 2 - 2015 to September 2018 (part of the Velocity 2025 Programme) Ref: 15/061	To approve the Cycle City Ambition Grant to be delivered within the allocated budget which is set by TfGM. Delegated powers approval(s) to undertake the required works on the highway and Traffic Regulation Order amendments. There are 2 corridors included in this scheme: Chorlton Cycleway Regional Centre	Citywide Highways Manager in consultation with the Executive Member for the Environment	August 2016 to Sept 2016	Delegated Approvals Report	Mark Stevenson 0161 219 6215 m.stevenson@manchester.gov.uk James Carruthers 0161 219 2236 j.carruthers@manchester.gov.uk
Highways Asset Management Policy and Strategy Ref: 15/063	Approval of the policy and strategy	The Executive	September 2016 or later	Report to the Executive	Rachel Christie 0161 600 8944 r.christie@manchester.gov.uk Kevin Gillham 0161 234 5148 k.gillham@manchester.gov.uk
Great Ancoats	To obtain approval to	Citywide	August	Delegated	Mark Stevenson

Street Growth Deal Funding Ref: 15/064	carry out the associated highway alterations and statutory legal procedure to process the Traffic Regulation Orders.	Highways Manager (in consultation with the Executive Member for the Environment)	2016 or later	Approvals Report	0161 219 6215 m.stevenson@manchester.gov.uk Val Edwards 0161 219 6522 v.edwards@manchester.gov.uk Kevin Shryane 0161 219 6215 k.shryane@manchester.gov.uk
Manchester and Salford Inner Relief Route (Regent Road – Water Street) Growth Deal Funding Ref: 15/065	To obtain approval to carry out the associated highway alterations and statutory legal procedure to process the Traffic Regulation Orders.	Citywide Highways Manager (in consultation with the Executive Member for the Environment)	August 2016 or later	Delegated Approvals Report	Peter Davies-Colley 0161 219 6283 p.davies-colley@manchester.gov.uk Val Edwards 0161 219 6522 v.edwards@manchester.gov.uk
Minor Highway Maintenance Ref: 15/066	To seek approval to appoint a minimum of 3 companies to a Framework Agreement for Pothole Repairs. Period of Framework: 3 years from 01 July 2015.	Chief Executive and City Treasurer	August 2016 or later	Confidential Contract Report with recommendation	Paul Gee, Contracts Manager, Manchester Contracts. 0161 908 5897 p.gee@manchester.gov.uk
Housing Investment Fund –	To seek approval for the selection of the	The Executive	September 2016 or	Report to the Executive	Paul Beardmore, Director of Housing

Phase 2 Ref: 15/067	Council's preferred investment partner for a second phase of the Housing Investment Fund.		later		email - p.beardmore@manchester.gov.uk
The Housing Investment Fund – Phase 2 Ref: 2016/01/19	Disposal of long leasehold interests in 5 sites to Matrix Homes	Strategic Director (Development)	August 2016 or later	Report to Executive	Paul Beardmore, Director of Housing 0161 234 4811 p.beardmore@manchester.gov.uk
Neighbourhood planning in Levenshulme Ref: 15/070	To make a decision on whether to approve the designation of a Neighbourhood Area in the Levenshulme area using the boundary submitted to the Council, or to designate an alternative area. To make a decision on whether or not to designate a Neighbourhood Forum in Levenshulme.	The Executive	September 2016 or later	Report and recommendations	James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Proprietary Surface Treatments to	To seek approval to appoint a number of companies under a	Chief Executive in consultation with the City	August 2016 or later	Confidential Contract Report with	Paul Swann, Team Leader, Corporate Technical Services, 0161 219 2220

<p>Carriageways and Footways. Ref: 2016/01/29F</p>	<p>Framework Agreement to provide Proprietary Surface Treatments to Carriageways and Footways throughout the City of Manchester comprising of the milling off and resurfacing of carriageways, together with minor lining, localised minor footway and drainage repairs or adjustments and adjustment of associated ironwork. The agreement will be for a 2 year period commencing 1st October 2015.</p>	<p>Treasurer</p>		<p>recommendation.</p>	<p>p.swan@manchester.gov.uk Graham Crook, Procurement Officer, Corporate Procurement Service. 0161 234 4290. g.crook@manchester.gov.uk</p>
<p>Framework for the Surfacing of Carriageways Ref: 2016/01/29 G</p>	<p>To seek approval to appoint a number of companies under a Framework Agreement for the Resurfacing of Carriageways</p>	<p>Chief Executive in consultation with City Treasurer</p>	<p>August 2016 or later</p>	<p>Confidential Contract Report with recommendation.</p>	<p>Paul Swann, Team Leader, Corporate Technical Services, 0161 219 2220 p.swan@manchester.gov.uk Graham Crook, Procurement Officer, Corporate Procurement</p>

	including associated drainage and service ducts, kerbing, road markings, traffic management, testing of materials, disposal of materials arising, and associated communication plans throughout the City of Manchester, The agreement will be for a 2 year period commencing 1 st October 2015 .				Service. 0161 234 4290. g.crook@manchester.gov.uk
Fees and Charges 2016/17 2016/02/25 B	To increase the Fees and Charges in line with council tax increases to reflect the costs of administrating and monitoring activities on the Highway, or to recover costs of any third party / contractor charges, as appropriate, for services being undertaken. To include charges for	Director of Neighbourhoods	August 2016 or later	Green Report stating the reasons for the increase	Kevin Gillham Citywide Highways Manager 0161 234 5148

	services delivered by other sections within the directorate.				
Neighbourhood Planning in Castlefield Ref: 2016/05/03D	To make a decision to designate an appropriate area as a Neighbourhood Area in the Castlefield area.	The Executive	September 2016 or later	Report and recommendation	Karen Findley k.findley@manchester.gov.uk James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Hot Food Take-Away Supplementary Planning Document Ref: 2016/05/03E	To make a decision on whether to approve the Draft Hot Food Takeaway Supplementary Planning Document for a six week public consultation.	The Executive	September 2016 or later	Report and recommendation	Karen Findley k.findley@manchester.gov.uk James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Brownfield Register pilot Ref: 2016/06/1A	To agree an approach for inclusion of sites on the Pilot Brownfield Register	The Executive	September 2016 or later	Report and recommendations	James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Proposed Manchester Home Improvement and Relocation Assistance Policy (9 th Edition)	To approve the proposed amendments to the current 8 th Edition of the Policy and approve the	The Executive	September 2016 or later	Report and recommendations	Paul Beardmore Director of Housing Telephone: 234 4811 E-mail: p.beardmore@manchester.gov.uk

Ref: 2016/06/1B	publication of the 9 th Edition				
Manchester City Council Policy Framework for Neighbourhood Planning Ref:2016/08/01/C	Proposes a local policy framework for the consideration of Neighbourhood Planning applications in Manchester	The Executive	September 2016 or later	Report and recommendations	James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594

**Neighbourhoods and Environment Scrutiny Committee
Work Programme – September 2016**

Neighbourhoods themed meeting Tuesday 6 September 2016, 2pm (Report deadline Wednesday 24 August 2016) Neighbourhoods themed meeting				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Place Plans and Ward Co-ordination	The Committee will receive a report on Place Plans and Ward Co-ordination. This report will include information on how Climate Change activity is promoted at a ward level.	Councillor N Murphy	Sara Todd Fiona Worrall	See minutes of Neighbourhoods Scrutiny Committee February 2016 item NSC/16/12
Manchester - A Housing Strategy 2016 - 2021	This strategic statement summarises the contribution that the housing sector as a whole will be making, through a range of strategies and plans, to achieve the Council's objectives. The strategy sets out the key principles that guide these actions.	Councillor Priest	Paul Beardmore	Invite to Shelter and Dave Power, One Manchester
	This report will also include an update on the activities and approach taken to - Homelessness -Affordable Housing	Councillor Andrews	Hazel Summers	Invite to Cllr Craig, Chair of Health Scrutiny & Cllr Knowles
	The report will also include an update on the implementation of the final recommendations of the Private Rented Sector Task and Finish Group.	Councillor Priest	Paul Beardmore	See minutes of Neighbourhoods Scrutiny Committee Nov 2014 item NSC/14/61 and June 2015 item NSC/15/33

Manchester Move	The Committee will receive a report on Manchester Move. Manchester Move is the Housing Allocation system. This report will also provide information about the approach taken to empty properties.	Councillor Priest	Paul Beardmore	See minutes of Neighbourhoods Scrutiny Committee August 2014 item NSC/14/40
Overview Report	This is a monthly report which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Lee Walker	

**Compliance and Enforcement themed meeting
Tuesday 11 October 2016, 2pm (Report deadline Thursday 29 September 2016)**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Compliance and Enforcement Performance	The Committee will receive a report on Compliance and Enforcement Performance. This report will include information on activity around the issue of dog fouling.	Councillor Chappell / Councillor Battle / Councillor N Murphy	Sara Todd, Fiona Worrall	See minutes of Neighbourhoods Scrutiny Committee Nov 2014 item NSC/14/60
Manchester City Council Policy Framework for Neighbourhood Planning	The Localism Act 2011 introduced new planning provisions enabling designated Neighbourhood Forums to prepare planning policies for a designated Neighbourhood Area, for consideration by the relevant local authority and by an independent examiner. This report will set out a framework for the consideration of applications for the designation of Neighbourhood Areas. This item was previously considered at the July 2016	Councillor Chappell / Councillor Battle / Councillor N Murphy	Sara Todd, James Shuttleworth	

	meeting.			
Neighbourhood Planning in Castlefield	To consider the report prior to its submission to the Executive that seeks to approve the designation of a Neighbourhood Area in the Castlefield area using the boundary submitted to the Council, or to designate an alternative area. This item was previously considered at the July 2016 meeting.	Councillor Chappell / Councillor Battle / Councillor N Murphy	Sara Todd, James Shuttleworth	Executive item Invitations to Castlefield Forum, City Centre / Hulme ward councillors and Cllr Karney.
Neighbourhood planning in Levenshulme	To consider the report prior to its submission to the Executive which seeks to consider a decision on whether to approve the designation of a Neighbourhood Area in the Levenshulme area using the boundary submitted to the Council, or to designate an alternative area and to make a decision on whether or not to designate a Neighbourhood Forum in Levenshulme. This item was previously considered at the July 2016 meeting.	Councillor Chappell / Councillor Battle / Councillor N Murphy	Sara Todd, James Shuttleworth	Executive item Invitation to Levenshulme Neighbourhood Planning Forum, Levenshulme, Gorton South and Longsight Ward members not on the Committee.
Overview Report	This report will also contain the Quarterly Performance Dashboard containing performance data on the Biffa contract and the activity of the City's Strategic Waste Team.	-	Lee Walker	See minutes of 21 June 2016 item NESC/16/07

**Highways and Sustainable Transport themed meeting
Tuesday 8 November 2016, 2pm (Report deadline Thursday 27 October 2016)**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Contracts	The committee will receive an update report on	Councillor	Kim	See minutes of

and Highway Maintenance	Highways Maintenance. The Committee had requested at their meeting of January 2016 that representatives of Manchester Contracts are in attendance when this item is to be considered at future meetings.	Battle	Dorrington, Kevin Gillham	Neighbourhoods Scrutiny Committee January 2016 item NSC/16/07 Invite to Manchester Contracts
Cycle City Ambition Grant	To receive a report on the Cycle City Ambition Grant. This report will also contain information about those activities undertaken with schools to promote cycling.	Councillor Battle	Sara Todd, Richard Elliot	See minutes of Neighbourhoods Scrutiny Committee February 2015 item NSC/15/10
Carbon Literacy Training	The Committee will receive a report describing the alternative options considered to deliver Carbon Literacy training.	Councillor Chappell / Councillor Battle	Sara Todd, Richard Elliot	See minutes of 19 July 2016 Item NESC/16/13
Overview Report		-	Lee Walker	

Tuesday 6 December 2016, 2pm (Report deadline Thursday 24 November 2016)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Waste Collection, Street Cleansing and Recycling Annual Performance report	The Committee will receive the Waste Collection, Street Cleansing and Recycling Annual Performance report.	Councillor N Murphy	Sara Todd, Fiona Worrall	See minutes of June 2016 item NESC/16/07 Invitations are to be sent to Biffa.
Waste and Recycling – implementation of the recommendations of the Task and Finish	To receive an update report describing the implementation of the recommendations of the Waste and Recycling Task and Finish Group. These recommendations were considered by the Committee	Councillor N Murphy	Sara Todd, Fiona Worrall	See minutes of Neighbourhoods Scrutiny Committee December 2015

Group	at their meeting of 15 December 2015.			Item NSC/15/ 67
Selective Licensing Update report	This report will provide members with an update about the proposals to introduce Selective Licensing in four designated areas. The Committee considered a report about this scheme at their June 2016 meeting.	Councillor Priest	Paul Beardmore	See minutes of June 2016 item NSC/16/06
Housing Revenue Account and Northwards Housing	The Committee will receive a report that describes the outcome of the review of the Housing Revenue Account and Northwards Housing.	Councillor Flanagan	Sara Todd, Paul Beardmore	Invite to Chair of Resources and Governance Scrutiny Committee See minutes of Neighbourhoods Scrutiny Committee January 2016 Item NSC/16/ 06
Overview Report		-	Lee Walker	

Environment themed meeting Tuesday 3 January 2017, 2pm (Report deadline Monday 19 December 2016)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Green and Blue Infrastructure Strategy	To receive an update report on the Manchester Green and Blue Infrastructure Strategy.	Councillor Chappell / Councillor Battle	Sara Todd, Richard Elliot	See minutes of Neighbourhoods Scrutiny Committee June 2015 Item NSC/15/32
Manchester City Council Climate Change Action Plan and Emissions Report	The Committee will receive an update on the Manchester City Council Climate Change Action Plan and Emissions report. This report will include	Councillor Chappell / Councillor Battle	Sara Todd, Richard Elliot	See minutes of Neighbourhoods and Environment Scrutiny Committee July 2016

	- benchmarking against other comparative Local Authorities. - descriptions of the activity to encourage green procurement			Item NESC/16/13
Overview Report		-	Lee Walker	

Tuesday 31 January 2017, 2pm (Report deadline Thursday 19 January 2016)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Overview Report		-	Lee Walker	

Tuesday 28 February 2017, 2pm (Report deadline Thursday 16 January 2016)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Overview Report		-	Lee Walker	

Items to be scheduled				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Rogue Landlords Project	The Committee will receive a report on the Rogue Landlords Project.	Councillor Priest	Sean McGonigle	
Food Plan	The Committee will receive a report on the Food Plan.	Councillor Chappell / Councillor Battle	Sara Todd, Fiona Worrall	